



INDIRA GANDHI NATIONAL OPEN UNIVERSITY
MAIDAN GARHI, NEW DELHI
ADMINISTRATION DIVISION (ESTT-I)



F.No.AD/2/NA/DPC/Gr. B/2023/1601

Dated: 02 June, 2023

OFFICE ORDER NO. 1572

On the recommendations of the Departmental Promotion Committee made in its meeting held on 12.04.2023 and with the approval of the Competent Authority, the following Assistant Section Officers are promoted to the post of Section Officer on regular basis in the Pay Level-8 as per 7th CPC. The date of effect of promotion shall be the date of assumption of the charge of the said post at his/her new place of posting.

Sl. No.	ODL/SAMARTH ID	NAME OF THE OFFICIALS	PRESENT PLACE OF POSTING	NEW PLACE OF POSTING
01.	1491	Sh. Mahesh Kumar	SOVET	L & DD
02.	1635	Sh. Ramesh Singh Rawat	Admn. CDN	Administration Div.
03.	1459	Sh. Sanjay Thakur	SED	SED
04.	1633	Sh. Upendra Mahto	F & A Division	F & A Division
05.	2827	Sh. Arvind Kumar	RC, Patna	RC, Patna

The above officials will be on probation for a period of one year from the date of assumption of the charge on promotion.

They have the option to get their pay fixed under the provisions of FR22 (I) (a) (i), if applicable, in the promoted post from the date of assumption of charge at his/her new place of posting or from the date of drawl of next increment in the lower grade, if applicable, for which the option should be exercised within a period of one month from the date of assumption of the charge.

In case, any of them, refuses to join to the promoted post at his/her new place of posting, he/she shall not be considered for promotion for a period of one year and in such case, he/she shall lose his/her seniority and shall rank junior to the last official in the promoted post during this period.

Acceptance/Refusal of the promotion must be communicated within one month from the date of issue of this order. In case of acceptance, join duty of the new post within a maximum period of one month of the date of receipt of the said order.

(R. SIVARAJ)

DEPUTY REGISTRAR (ESTT.)

Distribution:

1. Officials Concerned
2. Director/HoD concerned- with a request to relieve the officials concerned please.
3. Director/HoD/Regional Director concerned- with a request to forward the joining of the officials concerned.
4. Finance Officer
5. CVO, Vigilance Cell
6. A. R., VCO
7. PS to Registrar (Admn.)
8. A. D. (Soft.), ERP/Samarth Cell
9. S. O. CR Cell
10. Personal File/Service Book/Office order File



INDIRA GANDHI NATIONAL OPEN UNIVERSITY
MAIDAN GARHI, NEW DELHI
ADMINISTRATION DIVISION (ESTT-I)



F.No.AD/2/NA/DPC/Gr. B/2023/1601

Dated: 02 June, 2023

OFFICE ORDER NO. 1572

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Sl. No.	ODL/ SAMARTH ID	NAME OF THE OFFICIALS	PRESENT PLACE OF POSTING	NEW PLACE OF POSTING
01.	1491	Sh. Mahesh Kumar	SOVET	L & DD
02.	1635	Sh. Ramesh Singh Rawat	Admn. CDN	Administration Div.
03.	1459	Sh. Sanjay Thakur	SED	SED
04.	1633	Sh. Upendra Mahto	F & A Division	F & A Division
05.	2827	Sh. Arvind Kumar	RC, Patna	RC, Patna

The above officials will be on probation for a period of one year from the date of assumption of the charge on promotion.

They have the option to get their pay fixed under the provisions of FR22 (I) (a) (i), if applicable, in the promoted post from the date of assumption of charge at his/her new place of posting or from the date of drawl of next increment in the lower grade, if applicable, for which the option should be exercised within a period of one month from the date of assumption of the charge.

In case, any of them, refuses to join to the promoted post at his/her new place of posting, he/she shall not be considered for promotion for a period of one year and in such case, he/she shall lose his/her seniority and shall rank junior to the last official in the promoted post during this period.

Acceptance/Refusal of the promotion must be communicated within one month from the date of issue of this order. In case of acceptance, join duty of the new post within a maximum period of one month of the date of receipt of the said order.

(R. SIVARAJ)
DEPUTY REGISTRAR (ESTT.)

Distribution:

1. Officials Concerned
2. Director/HoD concerned- with a request to relieve the officials concerned please.
3. Director/HoD/Regional Director concerned- with a request to forward the joining of the officials concerned.
4. Finance Officer
5. CVO, Vigilance Cell
6. A. R., VCO
7. PS to Registrar (Admn.)
8. A. D. (Soft.), ERP/Samarth Cell
9. S. O. CR Cell
10. Personal File/Service Book/Office order File



INDIRA GANDHI NATIONAL OPEN UNIVERSITY
MAIDAN GARHI, NEW DELHI
ADMINISTRATION DIVISION (ESTT-I)



F.No.AD/2/NA/DPC/Gr. B/2023/ 1603

Dated: 02 June, 2023

OFFICE ORDER NO. 1574

On the recommendations of the Departmental Promotion Committee made in its meeting held on 12.04.2023 and with the approval of the Competent Authority, the following Assistants are promoted to the post of Assistant Section Officer on regular basis in the Pay Level-7 as per 7th CPC. The date of effect of promotion shall be the date of assumption of the charge of the said post.

S. No.	ODL/ SAMARTH ID	NAME OF THE OFFICIALS	PRESENT PLACE OF POSTING	NEW PLACE OF POSTING
01.	3410	Sh. Ravi Shankar Choudhary	REC, Patna	REC, Patna
02.	1401	Sh. Narender Kumar	S. E. D.	S. E. D.
03.	3124	Sh. Rajesh Choudhary	RC, Ranchi	RC, Ranchi
04.	1393	Sh. Anil Kumar Singh	S. E. D.	S.E.D.

The above officials will be on probation for a period of one year from the date of assumption of the charge on promotion.

They have the option to get their pay fixed under the provisions of FR22 (I) (a) (i), if applicable, in the promoted post from the date of assumption of charge at his/her new place of posting or from the date of drawl of next increment in the lower grade, if applicable, for which the option should be exercised within a period of one month from the date of assumption of the charge.

In case, any of them, refuses to join to the promoted post, he/she shall not be considered for promotion for a period of one year and in such case, he/she shall lose his/her seniority and shall rank junior to the last official in the promoted post during this period.

Acceptance/Refusal of the promotion must be communicated within one month from the date of issue of this order. In case of acceptance, join duty of the new post within a maximum period of one month of the date of receipt of the said order.

R. Sivaraj

(R. SIVARAJ)

DEPUTY REGISTRAR (ESTT.)

Distribution:

1. Officials Concerned
2. Director/HoD/Regional Director concerned - with a request to forward the joining of the officials concerned please.
3. Finance Officer
4. CVO, Vigilance Cell
5. A. R., VCO
6. PS to Registrar (Admn.)
7. A. D. (Soft.), ERP/Samarth Cell
8. S. O. CR Cell
9. Personal File/Service Book/Office order file



INDIRA GANDHI NATIONAL OPEN UNIVERSITY
MAIDAN GARHI, NEW DELHI
ADMINISTRATION DIVISION (ESTT-I)



F.No.AD/2/NA/DPC/Gr. B/2023/1604

Dated: 02 June, 2023

OFFICE ORDER NO. 1575

On the recommendations of the Departmental Promotion Committee made in its meeting held on 12.04.2023 and with the approval of the Competent Authority, Ms. Munni Naudiyal, Assistant Executive (Data Processing) (ODL/Samarth ID: 1175) is hereby promoted to the post of Executive (Data Processing) and posted in SOCIS on regular basis in the Pay Level-8 as per 7th CPC . The date of effect of promotion shall be the date of assumption of charge of the said post at her new place of posting.

The above official shall be on probation for a period of one year from the date of assumption of the charge on promotion.

She has the option to get her pay fixed under the provisions of FR22 (I) (a) (i), if applicable, in the promoted post from the date of assumption of charge at her new place of posting or from the date of drawl of next increment in the lower grade, if applicable, for which the option should be exercised within a period of one month from the date of assumption of the charge.

In case, she, refuses to join to the promoted post at her new place of posting, she shall not be considered for promotion for a period of one year and in such case, she shall lose her seniority and shall rank junior to the last official in the promoted post during this period.

Acceptance/Refusal of the promotion must be communicated within one month from the date of issue of this order. In case of acceptance, join duty of the new post within a maximum period of one month of the date of receipt of the said order.

(R. SIVARAJ)

DEPUTY REGISTRAR (ESTT.)

Distribution:

1. Officials Concerned
2. Director, SOH – With a request to relieve the official please.
3. Director, SOCIS - with a request to forward the joining of the official concerned please.
4. Finance Officer
5. CVO, Vigilance Cell
6. A. R., VCO
7. PS to Registrar (Admn.)
8. A. D. (Soft.), ERP/Samarth Cell
9. S. O. CR Cell
10. Personal File
11. Service Book
12. Office Order File



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INDIRA GANDHI NATIONAL OPEN UNIVERSITY
MAIDAN GARHI, NEW DELHI
ADMINISTRATION DIVISION (ESTT-I)



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UNIVERSITY

F. No. AD/2/NA/ 748

Dated: 11th October, 2023

Please find enclosed the office order in respect of officials (non-academic) who have transferred during the period from 01.04.2022 to 31.03.2023. The details of office order are given as under :

Office Order No.	Date
1512	04.05.2022
1515	05.05.2022
1516	05.05.2022
1605	20.06.2022
1652	06.07.2022
1663	11.07.2022
1697	19.07.2022
1708	20.07.2022
1770	24.08.2022
1776	30.08.2022
1807	08.09.2022
107	04.11.2022
1139	07.12.2022
1227	06.01.2023
1297	27.01.2023
1364	02.03.2023
1372	06.03.2023
1373	06.03.2023

In addition to the above, the details of disciplinary proceeding during the period from 01.04.2022 to 31.03.2023 are enclosed.

Submitted for kind perusal and onwards transmission to Sh. S. P. Rout, Deputy Registrar, General Admn., Administration Division.

Submitted please.


11/10/23
Dealing Assistant

SO (E-I) :- 
11/10/2023

A.R. (Gen. S.)


11/10/23

DR (Gen.) / RTI Cell



INDIRA GANDHI NATIONAL OPEN UNIVERSITY
MAIDAN GARHI, NEW DELHI
ADMINISTRATION DIVISION (ESTT-I)



F.No. AD/2/NA/948

Dated: 06, March, 2023

OFFICE ORDER NO. 1373

In continuation of Office Order No. 1357 dated 01.03.2023, Sh. R.S. Khati, Assistant Registrar, L&DD is temporarily posted with immediate effect at F&A Division (Cash) for a period of one month.

This issues with the approval of the competent authority.

(R.Sivaraj)
Deputy Registrar (Estt.)

Copy to:

- 1 Librarian, L&DD
- 2 Sh. R.S. Khati, Assistant Registrar, L&DD
- 3 Finance Officer, F&A Division
- 4 AR, VCO
- 5 PS to Registrar (Admn.)
- 6 Asstt. Director (Software), ERP Cell
- 7 Office Order file
- 8 Personal file



INDIRA GANDHI NATIONAL OPEN UNIVERSITY
MAIDAN GARHI, NEW DELHI
ADMINISTRATION DIVISION (ESTT-I)



F.No. AD/2/NA/945
Dated : 06 March, 2023

OFFICE ORDER NO. 1372

The following officers are hereby transferred and posted at the place mentioned against each with immediate effect :

Sl. No.	Name	From	To
1.	Ms. Babita Rani Assistant Registrar	Gen. Admn.-III (Admn. Division)	SOFL
2.	Sh. Anil Madan Assistant Registrar	EMPC	SOTHSM

This issues with the approval of the Competent Authority.

R. Sivaraj

(R. Sivaraj)
Dy. Registrar (Estt.)

Copy to :

1. Officials concerned
2. Director, SOFL/SOTHSM/EMPC
3. Finance Officer
4. AR, VCO
5. AR, CVO
6. PS to Registrar (Admn.)
7. Asstt. Director (Soft.), ERP/Samarth Cell
8. S.O, CR Cell
9. Personal File
10. Office Order File



INDIRA GANDHI NATIONAL OPEN UNIVERSITY
MAIDAN GARHI, NEW DELHI
ADMINISTRATION DIVISION (ESTT-I)




F.No. AD/2/NA/ 930
Dated : 02 March, 2023

OFFICE ORDER NO. 1364

With the approval of the Registrar (Admn.), the following officers are hereby transferred and posted at the place mentioned against each with immediate effect :

Sl. No.	Name	From	To
1.	Sh. Vikas Kumar Assistant Registrar	Estt.-I & II (Admn. Division)	Gen. Admn.-III (Admn. Division)
2.	Sh. Manjeet Kumar Assistant Registrar	New Recrutee (Admn. Division)	Estt.-I & II (Admn. Division)
3.	Sh. Jagram Meena Assistant Registrar	New Recrutee (Admn. Division)	Recruitment Cell (Admn. Division)


(R. Sivaraj)
Dy. Registrar (Estt.)

Copy to :

1. Officials concerned
2. Finance Officer
3. DR, Recruitment Cell
4. DR, Gen. Admn.
5. AR, VCO
6. AR, CVO
7. PS to Registrar (Admn.)
8. Asstt. Director (Soft.), ERP/Samarth Cell
9. S.O, CR Cell
10. Personal File
11. Office Order File

INDIRA GANDHI NATIONAL OPEN UNIVERSITY
MAIDAN GARHI, NEW DELHI - 110 068.
(ADMINISTRATION DIVISION)


F.No. IG/Admn/Transfer-E-II/2018/678

Dated: 27, January, 2023

OFFICE ORDER NO 1297

With the approval of the Competent Authority, the following officials are hereby transferred and posted within the Administration Division at the place mentioned against each with immediate effect:

Sl no	ODL No	Name of the official and Designation	From	To
01	4337	Sh Kumar Manish, AE (DP)	Legal Cell, Admn	Admn (CPU)
02	4049	Sh Sandeep Swarnkar, Assistant	Admn (CPU)	Legal Cell, Admn
03	1504	Sh Raj Kumar Ram, Assistant	Admn (Estt-II)	Legal Cell, Admn



27/01/2023

(VIKAS KUMAR)

ASSISTANT REGISTRAR (ESTT)

Copy to :

1. Official concerned
2. Assistant Registrar, Legal Cell
3. Deputy Registrar, Admn (CPU), ~~With a request to relieve the official immediately~~
4. Assistant Registrar, CR Cell ~~With a request to relieve the official immediately~~
5. Assistant Director (Software), (ERP) Admn.
6. Personal File
7. Office Order File


27/01/2023
D/C


27/01/2023

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INDIRA GANDHI NATIONAL OPEN UNIVERSITY
MAIDAN GARHI, NEW DELHI
ADMINISTRATION DIVISION (ESTT-1)



F.No. AD/2/NA/ 512

Dated: 06 December 2022
06 Jan 2023

OFFICE ORDER NO. 1227


On the recommendations of the Departmental Promotion Committee made in its meeting held on 16.08.2022 and with the approval of the Board of Management in its 151st meeting held on 22.08.2022, Sh. R. Sivaraj, Assistant Registrar is promoted to the post of Deputy Registrar on regular basis in the Pay Level-12 as per 7th CPC and posted at RSD. The date of effect of promotion shall be the date of assumption of the charge of the said post.

The above official will be on probation for a period of one year from the date of assumption of the charge on promotion.

They have the option to get their pay fixed under the provisions of FR 22 I (a) (i), if applicable, in the promoted post from the date of promotion or from the date of drawl of next increment in the lower grade, if applicable, for which the option should be exercised within a period of one month from the date of assumption of the charge.

In case, he refuses to join at the place of posting on promotion, he shall not be considered for promotion for a period of one year and in such case, he shall lose his seniority and shall rank junior to the last official in the promoted post during this period.

Acceptance/Refusal of the promotion must be communicated within one month from the date of issue of this order. In case of acceptance, join duty of the new post within a maximum period of three months of the date of receipt of the said order.


(Dr. Alok Chaube)
Registrar (Admn)

Distribution:-

1. Sh. R. Sivaraj, Assistant Registrar, Regional Centre, Delhi-II
2. Regional Director, Regional Centre, Delhi-II
3. Director, RSD for information
4. AR, VCO
5. Finance Officer
6. PS to Registrar (Admn.)
7. A.R. Vigilance Cell
8. A.D. (Soft.), ERP Cell
9. A.R, C.R Cell
10. Personal file
11. Office Order file